

REGULATION OF STUDIES

PANTEION UNIVERSITY OF SOCIAL AND POLITICAL SCIENCES

SCHOOL OF SOCIAL SCIENCES

DEPARTMENT OF SOCIOLOGY

MA “CRIMINOLOGY”

Regulation of studies, practicum training, mobility, postgraduate essays & dissertations of the Postgraduate Programme “CRIMINOLOGY”

POSTGRADUATE DEGREE (MASTER’S DEGREE)

The Postgraduate Programme awards Postgraduate Diploma of Studies (P.D.S.) entitled “Criminology”. The postgraduate diploma is awarded to the students following the successful completion of their study.

The Diploma of Postgraduate Studies (D.P.S.) is awarded to those students who successfully complete their studies and are positively evaluated regarding their postgraduate thesis (dissertation). The degrees are awarded by the Department of Sociology of Panteion University of Social and Political Sciences.

DURATION OF STUDIES

The postgraduate Programme has a duration of four (4) semesters, i.e. three (3) semesters and one semester for the preparation of the dissertation.

SUSPENSION OF STUDIES

Suspension of studies may be accepted at the request of the person concerned, provided that the applicant presents important and sufficiently justified reasons. The Coordinating Committee shall make a recommendation to the Departmental Assembly regarding requests for suspension. The duration of the suspension granted may not exceed two (2) consecutive semesters. The semesters of suspension shall not count towards the maximum duration of the regular course of study.

STUDYING AND ASSESSMENT

1. In the first three semesters, students attend and take examinations in three courses per semester, all of which are compulsory. Each course carries ten (10) E.C.T.S. credits. The weekly teaching hours are three (3) per course. In the fourth semester, a dissertation is carried out and defended, which corresponds to thirty (30) E.C.T.S. credits. In total, the MA in "Criminology" consists of 120 ECTS.
2. The attendance of the courses is compulsory. A student who is absent more than three times in any of the courses will be expelled. The Coordinating Committee may decide otherwise, on a case-by-case basis, at the request of the person concerned, in cases of extenuating circumstances.
3. The possibility of part-time study abroad through Erasmus programmes is foreseen.
4. Teaching includes lectures, seminars, special lectures, individual or collective essays, oral or written. The teaching and examination of the courses will be in Greek, while lectures in foreign languages are not excluded. It is possible to organise seminars and workshops. It is also possible to carry out part of the studies abroad, based on the relevant cooperations of Panteion University with other institutions, following the decision of the Coordinating Committee of the Postgraduate Programme.
5. At the end of each semester, students are assessed by exams or by dispensation assignments. Oral assessment is carried out through the presentation of written or oral exercises during the course. Students are graded on a scale of zero (0) to ten (10) with a minimum passing grade of five (5). This grading scale also applies to the dissertation. Weekly three-hour courses per semester may not be less than thirteen (13).
6. There are two examination periods for each course. One in the winter semester and one in the spring semester, as well as an iterative examination (the September/October examination) for both, in accordance with the programming of the undergraduate programme of the Department of Sociology. The iterative period of examination of the third semester is defined as the examination period of the spring semester of the same academic year. The dates of the examination periods are set by the Coordinating Committee. In case of failure in both the regular and the iterative period, the student will be expelled.
7. The grade of the Diploma of Postgraduate Studies is the average of the total marks for all years of study, as calculated by summing the marks of each course, adding the marks of the dissertation, multiplied by three, and dividing the sum by twelve.

COURSE PROGRAMME

The total number of credits (ECTS) required for the award of the Postgraduate Diploma is 120. The course programme is as follows:

FIRST SEMESTER

Contemporary criminality, its confrontation and Criminology	10 ECTS
Methodology of criminological research	10 ECTS
Contemporary issues of criminal law and criminal justice	10 ECTS
Total of ECTS for the first semester	30 ECTS

SECOND SEMESTER

City and criminality, feeling of unsafety and punitiveness	10 ECTS
Internationalization of criminal policy and human rights	10 ECTS
Crime prevention and social reintegration of ex-prisoners	10 ECTS
Total of ECTS for the second semester	30 ECTS

THIRD SEMESTER

Epistemological issues in Criminology	10 ECTS
Organized crime and economic criminality	10 ECTS
Victim's role in the criminal justice: historical and contemporary approach	10 ECTS
Total of ECTS for the third semester	30 ECTS

FOURTH SEMESTER

Dissertation	30 ECTS
Total of ECTS for the fourth semester	30 ECTS

DISSERTATION

1. At the end of the third semester (the exact time is determined by the CC), the proposed dissertation topics are communicated by the teaching staff through the secretariat of the Postgraduate Programme, to the postgraduate students. By the beginning of the spring semester, students must have chosen their dissertation topic and supervisor, and the three-member advisory/examination committees must be appointed under the responsibility of the CC. Each member of the teaching staff may supervise up to two (2) dissertations per year. In exceptional cases, the CC may decide otherwise.
2. The Dissertation (for which instructions are included in the guidelines posted on the Post Graduate website) is submitted and defended during the examination period of the spring semester after the successful completion of all courses of the previous semesters or during the iterative examination period of September/October. The delivery of the dissertation to the archive of the Postgraduate Programme is done in electronic form (USB stick) attached to the cover of the thesis and receives a protocol number from the Secretariat of the Postgraduate Programme.
3. If the dissertation is deemed insufficient, it may be corrected and resubmitted only once within three months.
4. Exceptionally, the Coordinating Committee may extend the deadline for the submission and defense of the dissertation upon the student's justified request up to a maximum of one (1) year, i.e. during the examination period of the spring semester of the following academic year and therefore the total duration of studies cannot exceed a total of three years (or four years in case of suspension) from the student's enrolment in the postgraduate programme.

TEACHING

At the beginning of each semester, the teaching staff of each course provide the postgraduate students with a detailed syllabus and an indicative bibliography.

At the end of the courses, they shall submit to the secretariat of the Postgraduate Programme the course attendance sheets and, by the end of the examination period, the grades for the semester.

The courses of the Postgraduate Programme "Criminology" are held in person and with physical presence. Exceptionally, and according to the framework provided for by law, it is possible to carry out some of these remotely by electronic means.

The existing Special Regulation for the implementation of e-learning refers to educational processes that do not require the physical presence of students in a specific place and/or at specific times. It includes practices such as online teaching, blended learning and the use of supplementary online learning material and describes the minimum requirements for the exceptional cases of e-learning application to which the Postgraduate Programme "Criminology" of the Department of Sociology must comply and which are not provided for by the Regulations of the Postgraduate Programme but are based on the legislation in force.

DISSERTATION AND ITS QUALITY STANDARDS

At the end of the third semester (the exact time is determined by the CC), the proposed dissertation topics are communicated by the teaching staff through the secretariat of the Postgraduate Programme to the postgraduate students. By the beginning of the spring semester, students must have chosen their dissertation topic and supervisor, and the three-member advisory/examination committees must be appointed under the responsibility of the CC.

Each member of the teaching staff may supervise up to two (2) dissertations per year. Exceptionally, the CC may decide otherwise.

The dissertation (for which instructions are included in the guidelines posted on the website of the Postgraduate Programme [Programme of Postgraduate Studies «CRIMINOLOGY» - Instructions](#)) is delivered and defended during the examination period of the spring semester after the successful completion of all courses of the previous semesters or during the iterative examination period of September/October. The delivery of the dissertation to the archive of the Postgraduate Programme is done in electronic form (USB stick) attached to the cover of the dissertation and receives a protocol number from the Postgraduate Programme Secretariat.

If the dissertation is deemed insufficient, it may be corrected and resubmitted only once within the following three months.

Exceptionally, the Coordinating Committee may extend the deadline for submission and defense of the dissertation upon a justified request of the student up to a maximum of one (1) year, i.e. during the examination period of the spring semester of the following academic year and therefore the total duration of studies may not exceed a total of three years (or four years in case of suspension) from the student's enrolment in the postgraduate programme.

The quality standards of the dissertation carried out within the framework of the Postgraduate Programme are based on the respective standards contained in the "Guidelines for the writing of bachelor theses or dissertations and doctoral theses" (in Greek) which were drafted by the Library Committee of Panteion University and approved by the Senate of Special Composition of Panteion University of Social and Political Sciences as well as the Regulations for the preparation of a dissertation.

In particular, these standards relate to the following criteria:

Originality in the choice of topic, so that it highlights new questions or evolves existing lines of research.

The search for and study of appropriate and relevant bibliography and its critical utilisation to identify new research questions or to develop new or existing ones.

Clear formulation of research hypotheses.

Appropriate choice of research tools, in the case of empirical research.

Analysing and linking research findings to an appropriate theoretical framework.

Proper documentation, through the use of footnotes, references, & citations.

Diligent drafting, correct writing, correct syntax, overall editing.

Coherent and appropriate structure (clear distinction between chapters, sections, subsections, etc.).

Demonstration of the contribution of the dissertation to science, its originality and potential innovation.

Compliance with the rules of academic ethics and respect for intellectual property rules.

Detailed guidelines for the preparation of dissertations are available on the website of the Postgraduate Programme (in Greek).

PUBLICATION OF DISSERTATIONS OF THE POSTGRADUATE PROGRAMME “CRIMINOLOGY” OF PANTEION UNIVERSITY

The essays prepared in the framework of the courses of the Postgraduate Programme "Criminology" as well as the dissertations do not always meet the requirements for publication.

For this reason, they are not allowed to be published without the written approval of the supervisor (and in the case of those not belonging to the Department of Criminology, of the Coordinating Committee) or the three-member advisory-examination committee (in the case of dissertations, on the basis of a relevant document that has already been established and accompanies the proceedings of the dissertation defense).

In cases where the request is accepted, the publication must indicate the author's details, the type of study (postgraduate essay or dissertation), the context in which it was carried out (course or dissertation in the Postgraduate Programme) and the supervising professor.

It is therefore not presented as a simple individual study or as a study representing the Postgraduate Programme.

Since some dissertations include data following access granted by relevant authorities, permission should be also granted for their publication (apart from permission to use them for purely educational purposes), under the responsibility of the author. It is also provided that in this case the student may, in exceptional cases, request that part of the dissertation not be published on the basis of the above-mentioned reasons. However, even in this case (the relevant decision is taken by the Coordinating Committee), the student is obliged to submit his/her dissertation in printed and electronic form according to the regulations of the Postgraduate Programme. It is important to note that -according to a decision of Panteion University- the dissertations that were successfully defended are deposited and posted in the library of the Institution. This procedure is a prerequisite for the graduation ceremony. In any case, the responsibility for publication rests solely with the authors and for this reason each postgraduate essay or dissertation must include the following statement by the author: "This thesis is not - in whole or in part - the product of theft of intellectual property and no part of it or the whole of it has been submitted for

the award of any other degree or title at this or any other university or educational institution, whether national or foreign".

STUDENTS MOBILITY

ERASMUS + MOBILITY REGULATION OF THE POSTGRADUATE PROGRAMME “CRIMINOLOGY”

The European Programme ERASMUS+

ERASMUS+ is the European Commission's programme for education, training, youth and sport, which aims to enhance skills and employability and modernise education, training and youth systems in all sectors of Lifelong Learning (Higher Education, Vocational Education and Training, Adult Education, School Education, Youth activities).

The European Union's ERASMUS+ education programme also aims to promote cooperation between higher education institutions in its Member States and with those in third countries. Furthermore, the Erasmus+ Programme aspires to promote a Europe of citizens, to shape the European identity through direct contact and shared educational and other opportunities for young people, and to mobilise the European Union's overall scientific potential for economic development and social and political cohesion.

ERASMUS + STUDIES

Postgraduate students who move through the ERASMUS+ Studies programme spend a period of their studies at a European University that participates in the programme, replacing the corresponding period of studies at their home University.

The ERASMUS+ mobility programme provides financial support to the mobile student(s), depending on the inter-university agreements in force and the regulations of the State Scholarship Foundation (IKY). Participating students are exempt from paying tuition fees, examination fees and library charges at the host institution.

The conditions for participation in the ERASMUS+ student mobility programme in accordance with the European regulations are:

The mobile students must be citizens of a Member State of the Union or have been granted stateless, refugee or permanent resident status by a Member State. They must be enrolled in the Department's Postgraduate Studies Programme.

The ERASMUS+ financial support:

A) it is not offered to students who have received previous ERASMUS+ support or to students supported by another European programme,

(B) it does not suspend the provision of a national scholarship, loan or grant.

The selection of mobile students is made by their home institution (the institution at which they are enrolled in a degree programme leading to a title and to which they will return to complete their studies and obtain their degree title).

Terms and conditions for the selection of candidates for the Erasmus+ Studies Programme

The criteria and conditions for the mobility of students of the Postgraduate Programme are set by the Department of International Relations and European Union in the annual Call for Applications published by the Department:

1. For the Erasmus+ mobility of postgraduate students for studies

- Degree level (15% weighting factor)
- Foreign languages (weighting of the spoken language of the host institution: 25%). The level of language proficiency is defined according to the CEFR and is graded as follows C3 6 points, C1 5 points, B2 4 points, B1 3 points, A2 2 points, A1 1 point.
- Reasons for participation in the Programme (Motivation) with justification in Greek (50 points max) (weighting factor 20%)
- Interview (50 points max) (weighting factor 40%). Additional certificates, which complement the candidate's "profile" (e.g. computer skills, knowledge of additional foreign languages, participation in conferences, seminars, etc.) will be evaluated during the interview by the academic/departmental coordinator.

In addition, the student must submit a motivation letter of approximately 200-250 words, explaining the reasons why he/she wishes to undertake an Erasmus+ mobility, which will be considered in his/her assessment during the interview.

2. For the Erasmus+ Mobility Programme for postgraduate students and doctoral candidates for internships

- Degree and/or Master's degree x 15% (weighting factor)
- Foreign languages: weighting factor of working/communication language in the host institution: x 25% (weighting factor)
- Motivation letter (50 points maximum) x 20% (weighting factor)
- Interview (50 points maximum) x 40% (weighting factor) For students with disabilities, a supportive procedure is foreseen.

For more information regarding the Erasmus+ Programme:

Department of International Relations and European Union, Panteion University
[Department of International Relations & European Union of Panteion University](#)

<https://erasmus.panteion.gr/en/erasmus-for-students>

Internship in Europe ERASMUS +

The academic criteria for the selection of the Department of Sociology for the Erasmus Placement of postgraduate students in Europe are:

The internship can be carried out in the last (fourth) semester during the dissertation preparation and with the agreement of the supervising Professor.

A very good knowledge of the language of communication in the host institution is required.

Finally, the internship must be relevant to the topic of the dissertation.